

DEPARTMENT OF
HOMELAND SECURITY
U.S. COAST GUARD
ANSC 7038 (02-16)

**U.S. COAST GUARD AUXILIARY
ACTIVITY REPORT
RECREATIONAL VESSEL EXAMINATIONS**

Division _____ Flotilla _____

AUXDATA USE ONLY

SECTION I - MEMBER INFORMATION

Member ID	Last Name and Initials	Trainee

UMS A UADMS VSC PB

EG: _____ EP: _____ HF: _____ 1st: _____ T: _____

UMS A UADMS VSC PDCFT

EG: _____ EP: _____ 1st: _____ T: _____

UMS A UADMS VSC FACI

EG: _____ EP: _____ T: _____

SECTION II - EXAM INFORMATION

	GIVEN	PASSED	HIGH FOCUS	1 st TIME	HOURS
Vessel Safety Checks					
Vessel Safety Checks - Paddlecraft					
Vessel Facility Inspections					

SECTION III - REMARKS

Large empty box for remarks.

Use Member Activity Log (ANSC-7029) to record travel and prep time associated with this activity.

Date submitted

Report number

A. GENERAL

1. This form is used to report the completion of vessel examinations under the VE Program and to enter into each examiner's record the number of Vessel Examinations given and passed during the year. Each examiner's totals are automatically added to the member's flotilla, division, and district totals. **Record all Prep and Travel time previously reported on this form on ANSC-7029 - Member Activity Log.**
2. Submit this report in accordance with district policy, but at least monthly. Multiple types of exams may be reported on one form. When completed, forward via FSO-IS, to the SO-IS for input into AUXDATA. Upon completion of data entry, SO-IS makes distribution per their district policy.
3. **AUXDATA USE ONLY** box is for IS personnel use ONLY. Make NO manual entries in this area. Computer filled in forms will have automatic entries made in this area. That is as intended.

B. DIVISION-FLOTILLA - Enter your two digit division number and two digit flotilla number.

C. SECTION I - MEMBER DATA

1. **MEMBER ID & NAME:** Report Examiner Here- Enter the 7 digit member ID number of the Examiner and name. If you had a Trainee(s) complete the succeeding information. If this reports VSCs, all members other than line one will be trainees. If this reports an M mission and more than one inspector should get credit, leave the "Trainee" checkbox empty.

C. SECTION II - EXAM INFORMATION

1. **VSC EXAMS GIVEN:** Enter the total of all VSCs completed for report period. Report canoes, kayaks and other unmotorized vessels as VSC type.
2. **EXAMS PASSED:** Enter the total number of VSCs *passed* for report period.
3. **HIGH FOCUS:** Provide the total number of high-focus vessel VSCs given. A HIGH FOCUS VSC is defined as *any* vessel check in which any of the following are checked: "Length:" box checked is <16 ft or 16-25, "Other" is checked in the "Powered by" line, or the "Type" is PWC or Other. All other VSCs are not considered to be of HIGH FOCUS vessels.
4. **1st TIME:** Provide the total number of vessels receiving a VSC for the first time. (The "First Time" box on the "Replaced decal was:" line has been checked on the ANSC 7012.
5. **HOURS:** Enter number of hours spent performing the VSCs.
6. **PADDLECRAFT:** Enter total number of Vessel Safety Checks Given, number of exams passed, number of first time, and the total time spent performing the VSCs.
7. **VESSEL FACILITY INSPECTIONS GIVEN:** Enter the total number of Vessel Facility Inspections completed this report period. Report hours for Inspections of Air and Radio facilities on ANSC-7029.
8. **INSPECTIONS PASSED:** Enter the total number of Vessel Facility Inspections *passed*.
9. **HOURS:** Enter number of hours spent performing the Vessel Facility Inspections.
* Footnote: Repeat or follow-up exams should be reported as "exams given". The "exams passed" should be entered only upon awarding of the decal.

D. SECTION III - REMARKS

1. When trainees are included on this report:
 - a. Indicate number of exams/inspections in which each individual trainee participated that are to be credited toward their respective required examinations/inspections under supervision.
 - b. A separate form must be submitted for each training mission, unless the same individuals participate together on multiple days. For example, if the total VSC exams for report period is ten and each of two trainees are to be credited with five each, so indicate in remarks. If the total VSC exams for the report period is seven, indicate for both trainees the number to credit each trainee. (Each exam may only be credited to one trainee.)
2. Other remarks may be included in the space provided and can be recorded in AUXDATA. Limit such remarks to 240 characters.
3. **REPORT DATE** - Enter the date in DDMMYY format (01MAR14).
4. **REPORT NUMBER** - This area is available for member's use and is not entered in AUXDATA. Number reports sequen- tially, or in accordance with local policy.