

CALENDAR ISLANDS CHRONICLE

USCG AUXILIARY CASCO BAY FLOTILLA 2-1

APRIL 2020



Commander's Corner: What a difference a month can make! Our flotilla was firing on all cylinders, working collaboratively and ready to launch new projects and engage in a busy season. Times like this remind us that best laid plans are just that and are subject to change when you least expect it.

I know this is hard for all of you on many levels.

Our primary concern is obviously with our loved ones and making sure that if they get sick, they receive the best care and support. But the emotional and financial stress of this event affects many of us. We are not meant to be separated from each other. Be sure to reach out to others and share an encouraging word. A phone call can mean a lot right now. We are trained to be responders and standing down is difficult for all of us.

I am extremely grateful for the wonderful leadership team we have in this flotilla. All have been highly motivated to assist me and to do all they can to keep our flotilla viable and making sure we are ready to hit the ground running when we get the word. I hope that you take advantage of the downtime to renew your CORE requirements and update your skills. I have been working with our member training officer and with other flotillas to make more training opportunities available through video conferencing and other means. We have scheduled weekly Zoom check in meetings with proper security and this has been well received. We had our staff meeting through a video conference and plan an interesting Flotilla Meeting this coming Monday. I hope you will make the effort to join us. Look for the meeting invitation in your email. The password will be sent to you separately.

Please be sure to read Appendix II to our Standing Rules attached to this Meeting Notice. National has made an important change that now allows the use of electronic meeting platforms and remote voting. This change must be submitted for your review 30 days prior to a vote. There will come a better time for all of us and someday, this will be a bad memory. In the meantime, we grow stronger by caring for each other and reaching out whenever we can. May you all remain safe and know that we are here if you need help.

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ZOOM MEETING Monday 4-13 @1900!!

Staff Officer Reports

Officer Name: James Malcolm Maxner

Email: jimboats1@yahoo.com

Staff Office : Marine Safety

Report Month: : March

Major Accomplishment And Events: : Took part in tele conference Staff Meeting

Programs of Note : Since Coronavirus outbreak no activity

Update Of Major Programs: : No Report or N/A

Concerns: : A plan should be developed that would anticipate future situations and Aux response.

Good Of The Auxiliary: : No Report

Officer Name: John A. Cuzzo

Email: jcuzzo84@gmail.com

Staff Office : Vessel Examination

Report Month: : March

Major Accomplishment And Events: : With input from FSO-PV, FSO-MT and requested feedback from FSO-PA, established Prototype Scheduling and Reporting Calendar for 2020 VSC Program. Began planning VE training for 2020 VSCs, with particular attention to new protocol for accountability and record-keeping, including: ? Notifying FSO-VE in advance and scheduling their VSCs, ? Upon site arrival and during VSC sessions coordinating with FSO-VE, and • Reporting results within 48 hours of VSCs performed. Responded to two requests for VSCs received at February New England Boatbuilder Show (information corrected from February report) and a third received by email. Advised owners of inability to do VSCs until further notice and provided links to AUX website VSC, safe boating information and new life vest designations To better serve FL missions, contacted FSO-PV Bill Muir, FSO-PA Tom Roche, Paddlecraft Team leader Mike Maloney, and FSO-MT Dick Cobb re possible ZOOM meeting to discuss feasibility of cross-training some VEs, PVs, and PAs. Plan to send preliminary letter in April to advise marinas and boat clubs of intent to provide, when authorized, 2020 VSCs and to provide them with VSC and new life vest information that they can share with boat owners. Received confirmation of June 13 2020 Walking the Working Waterfront date.

Programs of Note : Met all major goals for month, within limitations imposed by USCG stand-down orders.

Update Of Major Programs: : Upon authorization from USCG to resume AUX activities, contact marinas and boat clubs to provide information for and begin scheduling 2020 VE program. Planning April ZOOM meeting to discuss feasibility of cross-training and qualifying of VEs (including Paddlecraft), PVs, PAs, and how we might coordinate activities, as well as related considerations.

Concerns: : Stand-down Orders: Plan online ZOOM VE training if stand-down still in effect in early May.

Good Of The Auxiliary: : Hope and pray all are well and stay well!

Officer Name: William George Muir
Email: muirwgm@gmail.com
Staff Office : RBS Program Vistation
Report Month : March
Major Accomplishment And Events : - Partner Visits on hold - Meeting with Jim Mazner to discuss PV program and the Emergency Preparedness plan. - Working with other members regarding solutions for managing program schedules and data collection for the VE/PV programs
Programs of Note : - as of the last report, we are at 100% for our Program Visitor member goal of 5 members. - as of the last report we are just about at 20% of our visitation goals of 100.
Update Of Major Programs : Working with Jim Mazner on how the PV team should be working with/helping with the emergency preparedness plan for our AOR. More descussions to come. Working with other members on alternative methods of communications such as zoom meetings in order to keep "the ball moving".
Concerns : Concerned about losing momentum. Missing the window for partner visits that should happen just prior to the season starting up/getting to busy.
Good Of The Auxiliary : KUDOS to our FC/VFC for all their efforts on promoting the 4 cornerstones of the AUX through this unique time, especially with regard to fellowship! Thank you for all your efforts!! Bravo Zulu

Officer Name: Richard Arthur Cobb
Email: racnredart@gmail.com
Staff Office : Member Training
Report Month : March
Major Accomplishment And Events : ? First Aid/CPR class scheduled for March 21 was cancelled. Plan to reschedule for Sept-Oct. ? AuxPat class scheduled for April 18 also cancelled. To be held in the Fall. ? Two lessons learned: (1) Cape Elizabeth Rescue Squad was very responsive about offering First Aid/CPR. Need to look more closely at options for using community resources, for example, NWS expertise or meteorologist from local TV station or university for the Aux Weather class. (2) Members of neighboring Division 02 flotillas were invited and subsequently registered for both First Aid/CPR and AuxPat. Invitations could be extended for upcoming classes when room is available. • Attended New Member and Boat Crew training sessions.
Programs of Note : Goals for the next 3 months: • Looking into options for using Zoom, Skype or other virtual programs for member training • Support the Flotilla Special Ops Team Coordinator in initiating the new Aux Paddlecraft (AuxPad) program.
Update Of Major Programs : No Report
Concerns : During this extended down time, the Auxiliary could be taking advantage of virtual training. Not as a replacement for the traditional and effective training we normally do. But, as a sensible response to the unusual circumstances we now face. Advantages: • allows instructor and trainees to engage from home, • encourages members to continue their professional development, • provides another way for the flotilla to serve its members, • promotes interaction among members at this time of social isolation.
Good Of The Auxiliary : No Report

Officer Name: Everett L. Henry

Email: fsope.cs@myfairpoint.net

Staff Office: : Communication Services

Report Month: : March

Major
Accomplishment And Events: : No Report

Programs of Note : No Report or N/A

Update Of Major
Programs: : No Report or N/A

Concerns: : Every two years National Communications Services reviews national approved flotilla's website to make sure they comply with national standards and sends out a notice to check our flotillas website for compliance before they do their review. There are 17 items on the check list all of which except item 17th item is in compliance. The 17th item is as follows: 17. Your site may provide links to the national Forms Warehouse, or to individual forms hosted on the Forms Warehouse but may not copy any national form and host a static copy on your site. You may not post any locally developed forms meant for gathering data for AUXDATA entry. With this being said we cannot make our own AUXDAT forms for reporting and I will have to do make the following changes: 1. Our 7030 PC form for individual reporting will have to be deleted. 2. Static copies and links to national type Forms will have to be deleted. 3. All pages with links to national form must point to the National Forms Warehouse. Some of the static forms on our website were doctored so that they not only went to the FSO/IS but also went to the appropriate staff officer for their record keeping. That will no longer happen. We might want to look at if our FSO/IS can reply to the member and the appropriate staff officer when time has been reordered as a way to replace what we had. Once I review our website and make the changes/deletions as required I have to let National know it's ready for review. These changes will be taking place sometime this coming week and the membership will be notified of the change.

Officer Name: Fred Carl Richards

Email: adkfred@outlook.com

Staff Office: : Information Services

Report Month: : March

Major Accomplishment And Events: : No Report

Programs of Note : No Report or N/A

Update Of Major Programs: : New AUXDATA is on the way.

Concerns: : No Report

Officer Name: Thomas Stephen Roche

Email: agentthomasroche@gmail.com

Staff Office: : Public Affairs

Report Month: : March

Major Accomplishment And Events: : Had set up and scheduled staff for the Maine boat builders show. Has been postponed to a later date. Had set up radio interview and record show and commercial. Has been postponed to a later date. Have spoken to several folks ref yearly events. Those events will be rescheduled at a later time.

Programs of Note : Goal on par

Update Of Major Programs: : New member class, verification and photos completed. Outstanding class of new members.

Concerns: : No Report

Good Of The Auxiliary: : Keep checking on each other and follow CDC guidance

Officer Name: Billy G. Thornton

Email: thornton@maine.edu

Staff Office: : Operations

Report Month: : March

Major Accomplishment And Events: :
1. Boat crew training class suspended as per Covid-19. Will look into alternative possibilities to continue some training and task sign-offs remotely.
2. Had 3 of 6 trainees from last year successfully complete their Oral Board with active-duty Qualification Examiners.

Programs of Note :
1. Mandatory OPS Workshop and PPE Inspection was cancelled as per Covid-19. Deadline for OPS Workshop been moved to 30 SEP. May consider alternative presentation
2. Plan was to have boat(s) in water mid-May and (a) schedule underway QE check-rides for trainees from last year and (b) begin PATON verifications in conjunction with NavSys. Not sure whether Covid-19 situation will accommodate.

Update Of Major Programs: : No Report or N/A

Concerns: : No Report

Officer Name: Billy G. Thornton

Email: thornton@maine.edu

Staff Office: : Navigation Systems

Report Month: : March

Major Accomplishment And Events: : The PATON list for this season's verifications is being updated. Have had opportunity to address a couple of minor issues prior to some aids being deployed.

Programs of Note : Anticipated Operations having boat(s) in the water mid-May and able to begin PATON verifications in conjunction with Operations' regular patrols and training exercises. Not sure yet what impact the Covid-19 situation will have on getting an early start or not.

Update Of Major Programs: : No Report or N/A

Concerns: : No Report

Good Of The Auxiliary: : No Report

Officer Name: Maroudia Byrne

Email: mbyrne2012@gmail.com

Staff Office: : Finance

Report Month: : March

Major Accomplishment And Events: : No Report

Programs of Note : No Report or N/A

Update Of Major Programs: : No Report or N/A

Concerns: : No Report

Good Of The Auxiliary: :

Officer Name: Benjamin Albert Shambaugh

Email: shambaugh@gwi.net

Staff Office : Auxiliary Chaplain Support

Report Month : March

Major Accomplishment And Events : ACS chaplain Shambaugh did visit with LT Downey to Rockland USCG Station, went on boarding patrol on a 47 out of Rockland harbor, met with OIC Rockland Station, OIC "Tackle". Also spent time in crisis counseling with active duty at South Portland and attended South Portland Station "All Hands" to be introduced by LT Downey to hear COVID-19 report. During the time of the virus ACS chaplains Van Syckel, Wentworth and Shambaugh have provided phone call and other support to ACS chaplains in District 1, as well as New York City, Brooklyn and New Jersey. ACS chaplains also provided support to flotilla by encouraging Zoom check ins and writing letter of encouragement to flotilla members.

Programs of Note : Goal of ACS chaplains has been to 1) reach out to and spend time building relationships with the gold side, supporting the work of LT Downing. 2) reach out to and support other chaplains facing very difficult circumstances 3) continue training under supervision under LT Downing. The training goal is put on hold because of the virus

Update Of Major Programs : The two multi-day trainings planned for the spring ASSIST (suicide prevention) and CISM (Crisis support management) Relationship building and ongoing support of the work of LT Downey with the gold side will continue. Command has recently released ACS chaplains for travel if needed in other areas.

Concerns : Concern about reaching out to Auxiliary Members, particularly who are alone or vulnerable to virus because of age or health issues. Solution: zoom and email checkins. Both ongoing.

Good Of The Auxiliary : This is a tough time for everyone. If you need anything reach out. Remember to stay healthy so you can help others when needed!

Officer Name: William Henry Thompson

Email: billht099@gmail.com

Staff Office : Materials

Report Month : March

Major Accomplishment And Events : All forms orders received to date have been submitted. ODU name tapes for the new class have been delivered to the 9 individuals. I have received the dress name plates and will distribute them at future meetings to save on shipping.

Programs of Note : One form order for John Cuozzo is overdue. Request to resubmit to the ANSC sent today.

Update Of Major Programs : No Report or N/A

Concerns : No Report

Good Of The Auxiliary : No Report

New Members!

Welcome Aboard!



Robert Adams



Howard Cheney



Gregory Dube



Seth Erickson



William Jones Jr.



Henry McCarvel



Lindsey Partridge



Chad Rasmussen



Ronald Riddell

Flotilla Calendar

***Subject to change**

April				
13 April (Monday)	Flotilla Meeting	1900	FC/VFC	Online - Check Your Email For Details
18 April (Saturday)	*AUXPAT Course	0900	FSO/MT	Station Class Room
21 April (Tuesday)	*Boat Crew Training	1830	FSO/OP	Station Class Room
27 April (Monday)	Flotilla Staff Meeting	1900	FC/VFC	*Station Class Room
28 April (Tuesday)	*Boat Crew Training	1830	FSO/OP	Station Class Room



Spring is here!

APPENDIX II

Flotilla Telephonic/Electronic Meetings Plan Template

Pursuant to COMDTINST M16790.1 (series), (the Auxiliary Manual), U.S. Coast Guard Auxiliary Flotilla 013-02-01 adopts the following Telephonic/Electronic Meeting Plan as an Appendix to its Standing Rules.

Article I. Definitions

A. Telephonic Means: Participation by meeting attendees by telephone of any type (e.g., cell, landline) as to allow live full-time, full communication in a manner that does not interfere with the conduct of the meeting. It shall allow full participation in the meeting by all members, physically and electronically present, and shall meet all applicable requirements (with the exception of provision of all documents and materials referenced during the course of the meeting). If an attendee calls into a physical meeting, then an appropriate number of telephones with speaker capabilities shall be set in the meeting to allow all attendees at the meeting to hear anything the attendee calling in may say and for the attendee calling in to hear anything that those physically present may say.

B. Electronic Means: Participation by telecommuting via electronic audio or video or both using a system of a sophisticated nature to allow live full-time, full communication in a manner that does not interfere with the conduct of the meeting. It shall allow full participation in the meeting by all members, physically and electronically present, and shall meet all applicable requirements including secret votes on matters that may come before the Flotilla if such secret ballot is requested in accordance with the Auxiliary Manual or Flotilla Standing Rules.

C. Participation: The ability of an attendee appearing by telephonic/electronic means to communicate clearly on a live full-time basis with all of the other meeting members and to have provided before the meeting, or electronically during the meeting, all documents and materials referenced during the course of the meeting and to participate in real time in any secret votes on matters that may come before the Flotilla if such secret ballot is requested in accordance with the Auxiliary Manual or Flotilla Standing Rules.

D. Flotilla: Includes any Flotilla, Flotilla Detachment, or associated committee appointed by the Flotilla or Flotilla Detachment.

Article II. Telephonic/Electronic Meetings

A. The Flotilla when special circumstances warrant may conduct its meetings and associated business, including votes, using telephonic/electronic means. The conduct of meetings using telephonic/electronic means shall only occur in conjunction with considerable planning and careful implementation.

B. The Flotilla Commander, after consultation with the District Commodore, shall determine whether such special circumstances exist so as to warrant authorization of the Flotilla meeting to be held by telephonic/electronic means.

C. The means for holding telephonic/electronic meetings that will ensure meeting all provisions of the Auxiliary Manual and the Flotilla Standing Rules for meetings, including the holding of a secret ballot, if called for by a voting member of the Flotilla shall be the means selected by District Board for holding its telephonic/electronic meetings.

D. A regular or special election meeting shall not be held by mail, telephone, or electronic means unless such meeting is impractical due to special circumstances and the Director specifically authorizes such means for the election.

E. The Flotilla's annual budget for electronic/telephonic meetings shall not exceed \$300.

A. The Flotilla Commander, after consultation with the District Commodore, may authorize individual Board Members to attend and participate in meetings using telephonic/electronic means. Such authorization shall be given to members who live too far away to reasonably travel to the meeting or in cases in which the cost of travel is prohibitive. Such authorization shall also be given if the Flotilla Commander, after consultation with the District Commodore, is reasonably satisfied that there is other compelling reasons to authorize such attendance and participation by telephonic/electronic means. A member who is denied such authorization may appeal the determination in writing (email is acceptable) in accordance with Article V. paragraph H of this Appendix.

B. Pursuant to Auxiliary Manual Chapter 4 subdivision E.1., Flotilla meetings are normally open and all Auxiliarists are welcome and invited to attend. In rare situations, a closed meeting may be needed, but this action may be taken only when authorized by the Director. All reasonable efforts shall be made by the Flotilla Commander to accommodate the attendance at telephonic/electronic meetings of members who give adequate written notice (email is acceptable) in advance of the meeting of their desire to attend. If the request is denied, the Flotilla Commander shall include the reason for denial. If approved, the Flotilla Commander

shall ensure that the telephonic/electronic system is functional during the meeting in order to accommodate the member's attendance. The member shall initiate contact with the telephonic/electronic system. Failure to initiate such contact in a timely manner shall not be grounds for preventing the meeting from occurring as scheduled. If denied, the member may challenge the determination in accordance with Article V paragraph H of this Appendix.

Article IV. Meeting Equipment and Capability

A. If all Flotilla members attend a Flotilla meeting by telephonic/electronic means then the Flotilla shall use the means selected by the District Board for holding telephonic/electronic meetings.

B. The Flotilla shall be responsible for acquiring all software, hardware, and other system requirements to facilitate participation in the meeting, unless the District Board has chosen to fund the purchase or licensing of any software or equipment necessary for the Flotilla to hold electronic/telephonic meetings or elections.

C. Members who attend a Flotilla meeting using telephonic/electronic means shall be responsible for acquiring, at their own expense, all telephonic/electronic system components (e.g., computer, speaker, headphones, etc.) needed to facilitate their participation in the meeting.

D. The Flotilla Commander shall ensure that the telephonic/electronic system used will allow members to vote on any matter in full conformity with voting requirements including requests for secret written ballots, as permitted by the Auxiliary Manual or the Flotilla's Standing Rules.

Article V. Meeting Guidelines

A. All meeting notice requirements shall be applicable to all Flotilla members who attend a meeting using telephonic/electronic means.

B. The minutes of the Flotilla meeting shall record the time of attendance of any Flotilla Member who attends using telephonic/electronic means.

C. A Flotilla meeting using telephonic/electronic means may not be utilized for the purpose of interfering with a member's ability to participate in the meeting or to prevent a vote on any matter.

D. No member may purposely interfere with the telephonic/electronic system established to allow members to participate using telephonic/electronic means.

E. Any Flotilla member authorized to attend a meeting using telephonic/electronic means shall be considered "present" for the meeting while in attendance. When a Flotilla meeting is held with some members physically present and other members present using telephonic/electronic means, then the Flotilla Commander, Vice

Flotilla Commander, or Immediate Past Flotilla Commander must be physically present at the meeting in order for the Flotilla's business to be conducted.

F. If the telephonic/electronic system becomes inoperative during the meeting then then meeting Chair shall be responsible for re-establishing contact with all Flotilla members participating using telephonic/electronic means. If good-faith attempts do not re-establish contact with such members within 10 minutes, then the meeting may continue without their telephonic/electronic participation. Quorum requirements shall be adhered to at all times dependent upon changes brought on by such inoperability.

G. If the telephonic/electronic means used by a Flotilla member participating in the meeting becomes inoperative during the meeting, then the member shall be responsible for re-establishing contact. The meeting may continue without the member's participation. Quorum requirements shall be adhered to at all times dependent upon changes brought on by such inoperability.

H. In the event of any challenge or protest regarding any matter pertaining to participating in a Flotilla meeting, including voting, using telephonic/electronic means, the Auxiliarist making the challenge or protest shall use the appropriate chain of leadership to refer the challenge or protest to the District Commodore. The District Commodore shall consult with the DSO-LP and the Director and then render a final decision.

Passed by a 2/3 (two thirds) majority vote of the voting members present on the _____ day of _____, 2020.

Approved:

Flotilla Commander Date

